Kelly Gallagher’s Revision Framework

Things to think about when you are “re-visioning” your writing work.

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| **S**  **SUBSTITUTE** | **T**  **TAKE THINGS OUT** | **A**  **ADD** | **R**  **REARRANGE** |
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| **S**  **SUBSTITUTE** | **T**  **TAKE THINGS OUT** | **A**  **ADD** | **R**  **REARRANGE** |
| **Replace:**   * overused words * weak verbs with strong verbs * weak adjectives with strong adjectives * common nouns with proper nouns * “dead” words | **Take out:**   * unnecessary repetitions * unimportant or irrelevant information * parts that might belong in another piece | **Add:**   * detail * decryption * new information * figurative language * development * clarification of meanings * expanded ideas | **Rearrange:**   * the sequence to produce a desired effect * the order for a more logical flow |